

## **Parent/Guardian Consent for Minor to Participate in Project Ho‘oku‘i IV: ‘Ohana Lōkahi**

Aloha! My name is Lisa Uyehara, Principal Investigator of Project Ho‘oku‘i IV: ‘Ohana Lōkahi. My Co-Principal Investigators are Kiriko Takahashi and Kaveh Abhari. We work at the University of Hawai‘i at Mānoa, in the College of Education, Center on Disability Studies.

Because you are a parent of a student, under the age of 18, in a participating school, we are asking your permission for your son or daughter to participate in our project. There will be about 8 students from your son/daughter’s school participating. The purpose of the project is to help more Native Hawaiians enter college or other postsecondary education programs and to create a college-bound culture within the Native Hawaiian community. We will provide your child academic support through tutoring, and personal support through mentoring. There is also an ‘ohana component to the project. We will provide you with a separate form asking you to participate in the ‘ohana component.

**We ask that you provide permission for your child to participate by completing and returning the consent form on Page 6.**

**NOTE: Your child may participate in the project, even if you decide not to be a participating parent. Your child will be eligible to participate until they graduate from high school or through August of 2023, whichever is sooner. Your eligibility will be the same.**

### **Providing consent for your child to take part in this project is your choice.**

You can choose to allow your child to take part or not to take part in this project. I will also ask your child to agree to participate in this project. You, or your child, can change your mind at any time. If you or your child stop being in the project, there will be no penalty to you or your child.

### **What would my child’s participation in Ho‘oku‘i look like?**

#### **1. Mentoring and tutoring**

Once your child joins the project, he/she will take a college course placement test (i.e., Accuplacer or a similar exam in the event Accuplacer is no longer available). Depending upon your child’s test scores, he or she will be in one of three groups:

- Group 1 – meeting the qualifications for *Running Start* or *Early Admission*;
- Group 2 – nearly qualifying for *Running Start* or *Early Admission*; or
- Group 3 – needing academic support to qualify for *Running Start* or *Early Admission*.

Your child will then be provided weekly mentoring and tutoring services as described below. The mentoring will focus on topics of relevance to your child such as college admissions processes and his/her academic needs. Tutoring will focus on academic subjects such as English and writing as well as college preparation and college coursework.

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Students in **Group 1** will receive up to 75 hours of support per semester. This may include:

Mentoring:

- Individually or in a group,
- Up to twice a week for about one hour each time, and
- Up to 25 hours a semester.

Tutoring:

- Through the University of Hawai‘i (UH) Online Learning Academy and/or Hawai‘i Department of Education (HIDOE) personnel,
- Up to three times a week for about one hour each time, and
- Up to 50 hours a semester.

In addition, students in Group 1 may enroll in college courses through *Running Start*, *Early Admission*, or *Mānoa Academy*. These three programs are shared between the HIDOE and the UH system. *Running Start* and *Early Admission* provide an opportunity for qualified 9th, 10th, 11th, and 12th grade students to enroll in college classes while in high school. Students earn both **high school and college credits** if enrolled in *Running Start* and **only college credit** if enrolled in *Early Admission* or *Mānoa Academy*.

Students in **Group 2** or **Group 3** will receive up to 85 hours of support per semester. This will include mentoring and tutoring for up to 75 hours, as described above. In addition, students will use the Computer-based Accelerated Learning Program (ALP) for about 40 minutes per week for 15 weeks (10 hours). The tutoring and mentoring will support your child to pass the college course placement test and thus enroll in *Running Start* or *Early Admission*.

The supports your child receives will be specific to him or her and may be available until he/she graduates from high school or through August of 2023, whichever is sooner.

### **2. Financial assistance.**

Your child may receive financial assistance to cover some or all of the cost of tuition, books, and transportation. Financial assistance will only be available while your child is attending high school and actively participating in the project. Please note that financial support will be dependent upon funding and determined each semester.

### **3. Participation in ‘ohana meetings once a month.**

If you are a participating parent in the project, then your child will attend 1 meeting a month with you. If you are not a participating parent but your child wishes to be in the project, an adult will be assigned to work with your child and will attend the 1 meeting a month with the adult. One Native Hawaiian cultural activity will be assigned once a month and during and after the meeting your child will engage in the activity with either you or the adult assigned to your child.

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### 4. Data collection.

If your son/daughter participates, we will collect information about them to see if the project has helped your child do better in high school and, if applicable, succeed in *Running Start*, *Early Admission*, or *Mānoa Academy*.

- **Surveys:** At the beginning of the project, we will ask your son/daughter to complete a pre-survey about demographic information and their initial thoughts on cultural identity, college and career goals, academic motivation, and school engagement. Then, near the end of each semester, we will ask your son/daughter to complete a post-survey about their participation in the project. This post-survey will also ask your son/daughter questions about their cultural identity, college and career goals, academic motivation, and school engagement. Each survey will take about 30 to 45 minutes to complete.
- **Other data:** At the end of each semester, we will also collect information about your son/daughter’s test scores (ALP quizzes and Accuplacer subtests), college transcripts, high school records (attendance, graduation, enrollment status in the *Running Start/Early Admission/Mānoa Academy* program, and statewide math and reading assessment scores), and graduation plans. This will take about 5 minutes.
- **Post-graduation follow-up data:** We will ask about what your son/daughter is doing since graduation. A mentor or tutor will contact your son/daughter to ask them if they are enrolled in college, a vocational program, or doing something else. They will be contacted by phone, text, or e-mail. It will take about 5 minutes.

### **What are the possible risks and benefits of my child participating in this project?**

#### **Possible Risks.**

One important risk that you must consider is that if your son/daughter begins a college course and fails it, there will be negative effects on their high school grades and graduation status. Your son/daughter cannot withdraw from a college course by just not attending. To withdraw from a course, your child must complete the correct withdrawal form, before the deadline provided by the college. For your son/daughter to obtain a copy of the withdrawal form please ask their high school counselor or their mentor. You may also contact me at (808) 956-5680 or your site coordinator.

Please keep in mind that the University of Hawai‘i has an Academic Standards Policy. Students must maintain a 2.0 grade point average (GPA), in college. If your child’s GPA falls below 2.0, at any time, they will be placed on academic alert. Students may be dismissed from college if they do not maintain a 2.0 GPA. In addition, there may be negative implications for your child’s future financial aid (Free Application for Federal Student Aid - FAFSA®).

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There may be a loss of privacy if your son/daughter participates in this project in that others in your child’s school may find out that they are participating.

### **Possible Benefits.**

Your son/daughter may receive financial assistance to (1) take the Accuplacer college placement test, (2) cover the cost of tuition for college courses, and (3) cover the cost of transportation to and from college. They may also receive tutoring and mentoring which could positively impact their academic performance. Your child may also earn college credits during high school if they pass their college courses. By participating in the project, your son/daughter may improve upon their cultural identity, academic motivation, engagement in schoolwork, and academic and career goals.

### **What additional information should I keep in mind regarding my child’s participation?**

#### **Privacy and Confidentiality.**

Any information collected that may identify your son/daughter will remain confidential. Information will only be shared with your permission or as required by law. All information we collect will be kept in a safe place. Hard copies will be kept in a locked file cabinet and electronic information will be password protected within a UH secured firewalled online storage space. Before being stored, all information will be coded so that it cannot be associated with any individual's name. A master sheet, which includes names and student identification numbers, will be kept in a separate locked file away from the data. When we report the results of this project, your son/daughter’s name will not be used. We will not use any other personal identifying information. We will use pseudonyms (fictitious names) and report findings in a way that protects your son/daughter’s privacy and confidentiality to the extent allowed by law. Only project staff will have access to the hard copy and electronic files. This will include UH personnel including Lisa Uyehara, Kiriko Takahashi, Naomi Rombaoa Tanaka, Tammy Tom, and the external evaluation team of Kelly Roberts and Ronda Jenson.

#### **Compensation.**

Your child will not receive direct compensation for their participation in this project. However, they may receive compensation in the form of college tuition, books, and transportation, depending on their individual college readiness and need. If your child qualifies to take an early college class and chooses to do so, the project will directly pay the college they attend for the costs of their tuition and books.

#### **Photo/video release.**

As part of the conduct of the project, photos and video recordings may occur. At the end of this consent form, you are asked to give your permission for both. Your permission for photo or video recording will not affect your child’s participation. If you choose for your child to participate, but do not give permission for photo or video recording, the project team will assure your child’s image or voice is not included in any photos or videos.

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**Questions?**

If you have any questions about this project, please feel free to discuss your questions with our project staff, email me at [uyeharal@hawaii.edu](mailto:uyeharal@hawaii.edu), or call me at (808) 956-5680.

**How do I let you know I am okay with my child participating?**

**If you consent to your child’s participation in Ho‘oku‘i, please complete, sign, and date the signature page located on Page 6 and leave it with the person who gave it to you or mail it to:**

University of Hawai‘i at Mānoa, CDS  
Attention: Lisa Uyehara, Project Ho‘oku‘i IV: ‘Ohana Lōkahi  
1410 Lower Campus Road, Bldg. 171F  
Honolulu, HI 96822

Keep a copy of this consent form for your records and reference (Pages 1-5).

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**Sample Signature Page (take this and the previous pages with you – for your own records)**

**1. Consent for your child to participate (check one of the boxes, complete the table, sign and date).**

- I give permission for my child to join the project entitled Project Ho‘oku‘i IV: ‘Ohana Lōkahi.
- I do NOT give permission for my child to join the project entitled Project Ho‘oku‘i IV: ‘Ohana Lōkahi.

I understand that I can change my mind about my child being in the project at any time.

Write in the name of your child who is participating in Ho‘oku‘i, their school, and their grade level. Write your name, sign your name, and provide the date you signed.

|  |  |
|--|--|
| Child’s name (participating in Ho‘oku‘i) |  |
| Child’s school:                          |  |
| Child’s current Grade Level:             |  |
| Your Name (Print):                       |  |
| Your Signature:                          |  |
| Today’s Date:                            |  |

|  |  |
|--|--|
| Signature of the Person Obtaining Consent: |  |
|--|--|

**2. Permission for photography and video recording**

I hereby grant permission to the Project Ho‘oku‘i IV: ‘Ohana Lōkahi to use my child’s photograph/likeness/video footage on the Web or in printed form for promotional and educational purposes, and I acknowledge the Project’s right to crop or treat the photograph at its discretion. I also acknowledge that the Project may choose not to use my child’s photo at this time, but may do so at its own discretion at a later date

- I give permission for Project Ho‘oku‘i IV: ‘Ohana Lōkahi to use my child’s photograph/likeness/video footage on the Web or in printed form for promotional and educational purposes.

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- I do NOT give permission for Project Ho‘oku‘i IV: ‘Ohana Lōkahi to use my child’s photograph/likeness/video footage on the Web or in printed form for promotional and educational purposes.

**Signature Page (return this page to Ho‘oku‘i project staff)**

**1. Consent for your child to participate (check one of the boxes, complete the table, sign and date).**

- I give permission for my child to join the project entitled Project Ho‘oku‘i IV: ‘Ohana Lōkahi.
- I do NOT give permission for my child to join the project entitled Project Ho‘oku‘i IV: ‘Ohana Lōkahi.

I understand that I can change my mind about my child being in the project at any time.

Write in the name of your child who is participating in Ho‘oku‘i, their school, and their grade level. Write your name, sign your name, and provide the date you signed.

|  |  |
|--|--|
| Child’s name (participating in Ho‘oku‘i) |  |
| Child’s school:                          |  |
| Child’s current Grade Level:             |  |
| Your Name (Print):                       |  |
| Your Signature:                          |  |
| Today’s Date:                            |  |

|  |  |
|--|--|
| Signature of the Person Obtaining Consent: |  |
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