

Number Skills Self-Assessment

Number Skills	Yes, I have this skill	I need to work on this skill	I do not need this skill. Why?	How others see me
Doing math correctly (addition, subtraction, multiplication, etc.) without a calculator				
Doing math correctly (addition, subtraction, multiplication, etc.) with a calculator				
Using percentages and decimals without a calculator				
Using percentages and decimals with a calculator				
Using fractions				
Rounding off numbers				
Estimating costs and/or amounts of time needed to complete a job				
Using a database program on a computer				
Managing time and prioritizing work to complete a job in a timely manner				
Balancing checkbook or debit card account				
Preparing a budget				
Using measuring tools (ruler, tape measure, measuring cup)				